

Briefing Note – for Councillor Conduct Committee – Monday 16 September 2013

Independent Person Recruitment

1. Advertising the Post

We placed an advertisement on two consecutive weeks in both the Enfield Advertiser and Independent. We had a page on the website with information about the position and the ability to download the application form. Advert attached.

We emailed key local voluntary organisations using the Council's voluntary organisation contact list and asked them to publicise the vacancy amongst their members.

Advertisements were placed on the web from 14 June and in the local papers on the 19 and 26 June with a closing date of 31 July 2013. This gave a six week long lead in period.

2. Responses

Initially there was some interest. We received 12 enquires. Queries were raised on the amount to be paid, the experience required and the amount of time the position would take up. Some appeared to think initially that it would be equivalent to a full time job. More enquiries came from the voluntary sector contacts than the advertisements in the press.

3. Applications Received

Only two applications were received, but these applicants did not meet the criteria for the post.

4. Suggestions for Future Recruitment

An article in Our Enfield Magazine with information about the role and including information that we are currently recruiting.

Using social media – Facebook, Twitter and Linked in

More suggestions welcome.